

Ysgol Gynradd Gymunedol Aberdaugleddau Milford Haven Community Primary School

Safle Meads/Meads Site: Priory Road, Milford Haven, SA73 2EE
Rhif Ffôn/Tel. no: 01646 693861
Safle Prioryville/ Prioryville Site: Prioryville, Milford Haven, SA73 2LQ
Rhif Ffôn/Tel. no: 01646 692705
Website: milford-haven-community-primary-school.j2bloggy.com
Email: admin.milfordprimary@pembrokeshire.gov.uk
Headteacher: Mr S Thomas

Dear parents and carers,

Welcome back to a new school year!

I sincerely hope, despite the weather, that you enjoyed your summer break and managed plenty of family time and excitement.

We are very excited to be back and see the children this week. Firstly, may I thank you for the effort made with uniform this week, seeing nearly all of the children in uniform is fantastic and I've explained to the children how much of a difference it makes, helping us look like one big family and team. Well done all.

We have an exciting year ahead, with many changes made to our curriculum over the last year and we are at a stage to implement what we've been working on from this week. It's very important to the staff and I, that you are a major part of your child's/ren's learning journey this year, as a result, we will be holding a number of parent/carer workshops over the coming weeks to share with you our curriculum, our approach to teaching and the experiences your children will receive this year. I will share these dates and times with you soon.

Please find attached a pack to provide you some information to get started. You will find:

1. **Key dates** – Please see the term time dates for 2023-24 and our INSET days which are confirmed so far. Each school in Wales now has 6 INSET days to support with the ongoing roll out of the New Curriculum.
2. **A new Home School Agreement that encompasses our new values, vision and aims for the school moving forward.** We will send a paper copy out shortly and kindly ask you to read this with your children, sign and return to their class teacher.
3. **Safeguarding Leads** – Attached are two posters we use in school to show the children who our designated safeguarding leads on the two sites are. We are sharing these so you also know who you can talk to if you have a concern about the safety and/or welfare of a pupil.
4. **An overview of the topics we will be learning about this year.** We will be explaining how the whole school topic approach works in our parent workshops but please see our Autumn Term topics.
5. **Complaints Procedure** – Unfortunately, there may be times where your child's or your own experience is not to what you expect and what we strive to provide. This will never be intentional and our aim is to work with you as quickly as possible if this happens to resolve and repair, so that most importantly your children are happy and feel safe in school. To ensure any concerns or issues you have are dealt with quickly and efficiently, please see in the pack the steps to take to resolve any concerns you may have and what you can expect at each stage.
6. **School Dinner Menus**

Communication:

To ensure we communicate as effectively as possible with you, we have increased our platforms to share information with you. You will now be communicated to through:

- **Our new Parent Mail App** – Please contact reception if you need support signing up. This app also allows you to report absences and give permission for trips for your child/ren.
- **Facebook** will continue to be used to post messages.
- **Class Dojo** – This will mainly be used for you to be able to communicate directly with class teachers or for us to share whole school messages.
- **School Website** – We are very close to launching a new school website where we will post updates, latest news and all of our newsletters.
- **Paper based letters** – We are trying our best to be Eco friendly so will post most letters on our electronic platforms, however, for very important messages we need you to see, we send letters home with the children on occasions.

Best Wishes,
Mr S Thomas
Headteacher

**PEMBROKESHIRE COUNTY COUNCIL
SCHOOL TERM DATES 2023-24**

2023 - September 21 Mon Tue Wed Thu Fri Sat Sun 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 18 20 21 22 23 24 25 26 27 28 29 30	2023 - October 20 Mon Tue Wed Thu Fri Sat Sun 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2023 - November 19 Mon Tue Wed Thu Fri Sat Sun 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
2023 - December 16 Mon Tue Wed Thu Fri Sat Sun 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2024 - January 18 Mon Tue Wed Thu Fri Sat Sun 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2024 - February 16 Mon Tue Wed Thu Fri Sat Sun 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29
2024 - March 16 Mon Tue Wed Thu Fri Sat Sun 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2024 - April 17 Mon Tue Wed Thu Fri Sat Sun 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	2024 - May 17 Mon Tue Wed Thu Fri Sat Sun 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
2024 - June 20 Mon Tue Wed Thu Fri Sat Sun 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	2024 - July 15 Mon Tue Wed Thu Fri Sat Sun 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2024 - August 0 Mon Tue Wed Thu Fri Sat Sun 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

DESIGNATED STAFF TRAINING CLOSURE DAYS

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SCHOOL HOLIDAYS

Bank holidays

Christmas 25-Dec-23
 Boxing Day 26-Dec-23
 New Year 01-Jan-24

Good Friday 29-Mch-24
 Easter Monday 01-Apr-24

Early May Holiday 6-May-24
 Spring Bank Holiday 27-May-24
 Summer Bank Holiday 26-Aug-24

Term	Begin	End	Mid-term break		Begin	End	School days	
			Begin	End				
Autumn 2023	Mon 4 Sep 2023	Fri 27 Oct 2023	Mon 30 Oct 2023	Fri 3 Nov 2023	Mon 6 Nov 2023	Fri 22 Dec 2023	76	
Spring 2024	Mon 8 Jan 2024	Fri 9 Feb 2024	Mon 12 Feb 2024	Fri 16 Feb 2024	Mon 19 Feb 2024	Fri 22 Mar 2024	50	
Summer 2024	Mon 8 Apr 2024	Fri 24 May 2024	Mon 27 May 2024	Fri 31 May 2024	Mon 3 June 2024	Fri 19 Jul 2024	69	
Including 2 designated staff training closure days - Mon 1 Sept 2023 & Mon 8 Apr 2024							195	
A further 4 staff training days are to be confirmed by the schools							TOTAL	195

Confirmed INSET Days:

<u>Date:</u>	<u>Event:</u>
Friday 1 st September 2023	INSET day – No school for pupils
Friday 27 th October 2023	INSET day – No school for pupils
Monday 30 th October 2023 – Friday 3 rd November 2023	Half Term
Monday 6 th November 2023	Pupils return to school
Monday 27 th November 2023	INSET day – Cluster of schools working together
Friday 22 nd December 2023	Last day in school before Christmas holidays
Monday 25 th December 2023 – Friday 5 th January 2024	Christmas Holidays
Monday 8 th January 2024	Pupils return to school
Monday 12 th February 2024 – Friday 16 th February 2024	Half Term
Monday 25 th March 2024 – Friday 5 th April 2024	Easter Holidays
Monday 8 th April 2024	INSET Day - Cluster

There will be 2 more INSET days taken later in the school year, which we will provide good notice as to when these dates will be taken.



Home School Agreement

A Home School Agreement is a statement explaining your child's school's aims, values, policies and procedures, its responsibilities towards its pupils, the responsibilities of the pupil's parents, and what's expected of pupils.

Where every child matters and every moment counts!

At Milford Haven Community Primary School, we recognise each child as an individual, and aim to give all children every opportunity to realise their full potential. We believe that a close partnership between the school, parents and the child is essential if we are to achieve this aim.

It is therefore an expectation that all parents who wish their children to attend Milford Haven Community Primary School will sign up to our Home School Agreement.

We also ask parents to ensure they share the Home School Agreement with their child and we will also discuss this in school.

Our Values:



Positivity



Respect



Honesty



Kindness



Perseverance



Fairness

Our Vision:

To create an inclusive school, where every child's mental, emotional and physical wellbeing is nurtured to ensure each and every child is ready to learn and succeed to the best of their ability; whilst also developing a strong understanding of their role within their community and the world around them.

Our Aims

1. An inclusive environment which nurtures every pupil's social, emotional and mental wellbeing
2. A school that provides daily opportunities for the children to live a healthy and active lifestyle, supporting their wellbeing and physical fitness.
3. A school that ensures all children can speak, read and write and use these skills across the curriculum with confidence.
4. A school that ensures children's Mathematics and Numeracy skills are strong.
5. Opportunities for pupils to develop a wide range of digital skills fit for the 21st century.
6. An understanding for every pupils about the importance of being part of their community in a positive way.
7. Opportunities to develop creative, musical and practical skills, as well as to have a strong understanding of the world around them.
8. A school that provides over and above support to ensure learners needing extra support can be successful and learners needing to be challenged to get the very best out of them receive the support needed.

The Responsibilities of the School

At Milford Haven Community Primary School, we will:

- Provide a broad and balanced curriculum which challenges your child to reach their potential and fulfils the requirements of the National Curriculum, meeting children's individual needs.
- Provide a safe and happy environment where all children are valued, respected and listened to.
- Work to achieve high standards of behaviour by providing opportunities for children to develop positive social relationships, self-esteem and a sense of responsibility.
- To teach your child about our school values – Honesty, Respect, Fairness, Kindness, Positivity and Perseverance.
- Teach your child to develop a positive attitude to others, regardless age, disability, gender reassignment, race, religion or belief, sex, marriage or civil partnership.
- Promote high standards and high expectations of effort and attainment to ensure your child achieves their potential.
- Keep you informed about your child's progress and behaviour, as well as their termly curriculum.
- Deal with parental concerns promptly and inform them of how they have been resolved.
- Allow children safe and secure use of the Internet through a combination of site filtering, supervision and by fostering a responsible attitude in all pupils, in partnership with parents.

- Promote good attendance and punctuality.
- Keep parents well informed about school life and special events through regular communication and via the school website, Facebook and App.

Signed (Class Teacher): _____ **Date:** _____

Signed (Senior Leadership Team): _____ **Date:** _____

The Responsibilities of the Parents/Carers

All parents/carers will:

- Having chosen Milford Haven Community Primary School for your child, accept the school's aims, policies and procedures, positively supporting the school.
- Ensure your child wears the correct school uniform.
- Ensure that your child attends school punctually every day during term time, unless there is a good reason for absence (e.g. illness).
- Notify the school via the app, email or telephone in the event of absence.
- Support the school's policies and guidelines on learning, behaviour, attendance and uniform.
- To support and display the school values whilst attending school - Honesty, Respect, Fairness, Kindness, Positivity and Perseverance.
- Attend parent/teacher meetings to discuss your child's progress.
- Support your child with homework that is set, including reading regularly, ensuring that this is completed on time according to school arrangements.
- Keep the school informed of any changes in circumstances (i.e. address, phone number, emergency contacts etc.)
- Promptly inform the school of any concerns or problems that may affect your child's learning, behaviour or happiness at school.
- Support school in the teaching of safe and secure internet use at home.
- Respect all members of the school community, abiding by the policy of zero tolerance towards rude and aggressive behaviour.
- Regularly read information on the website and school communication via the App, Class Dojo, Facebook and the school website so that I am kept-up-to-date with important details of relevant policies, meetings, events and information about my child.

Signed (Parent/Carers): _____ **Date:** _____

The Responsibility our children

I agree to:

- To be responsible for my school and home learning, completing all tasks as well as I can, asking questions when I do not understand.
- Show that I am willing to work to the best of my ability.
- Be respectful towards others and behave in a safe and responsible way.
- To accept responsibility for the things that I do and to reflect on my behaviour and learning and learn from all experiences.
- To come to school on time, prepared for the day and wearing the correct school uniform.
- Use the internet safely as I have been taught in class.
- To talk to a grown-up if I have a problem.
- To try my best to display the schools values - Honesty, Respect, Fairness, Kindness, Positivity and Perseverance.
- To take good care of the building, equipment and school grounds.
- Follow class responsibilities and be ready for learning.

Signed (Child): _____ **Date:** _____


Our Safeguarding Officers:

We display the poster below for our children on both sites, so they know if they are worried, upset or concerned that they know who they can speak to about Safeguarding concerns.


If you also have any concerns below are our designated leads for each site, as well as Mrs Julia John our Family Liaison Officer, who is based on the Meads Site.


Prioryville Site:

Need to talk?



Feeling sad, upset, hurt or scared?
You can talk to any
member of staff


 **Designated Safeguarding Officer**
Mrs. S Williams
WilliamsS854@hwbcymru.net

 **Deputy Safeguarding Officer**
Mr. S Thomas
Head.Milfordprimary@pembrokeshire.gov.uk

Safeguarding Governor:
Mr Steve Stretch – StretchS5@hwbcymru.net


Meads Site:


Need to talk?



Feeling sad, upset, hurt or scared?
You can talk to any
member of staff

Overall Designated Safeguarding Officer – Mrs S Williams
WilliamsS854@hwbcymru.net

 **Designated Safeguarding Officer**
Mrs R Thomas
ThomasR451@Hwbcymru.net

 **Deputy Safeguarding Officer**
Mr. S Thomas
Head.Milfordprimary@pembrokeshire.gov.uk

Safeguarding Governor: Mr Steve Stretch – StretchS5@hwbcymru.net

Our First Whole School Topic (Monday 4th September – Friday 13th October 2023):

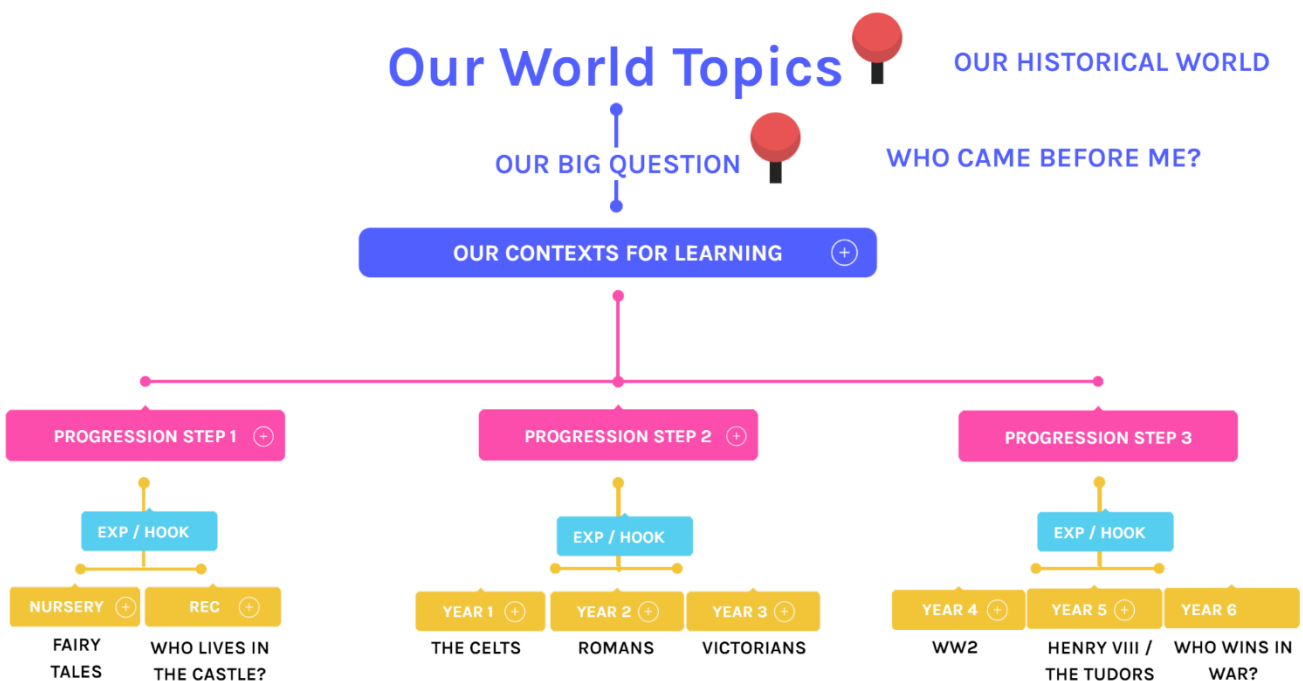
Our first topic for the Autumn Term will be a Literacy focused topic and has a Big Question - Why Should I Read?

In the picture below you will then see each year group and the context that the children will learn about linked to the topic. The contexts are different so the children explore and learn within the topic areas that are suitable for the age and stage of learning.

We are always looking for exciting hooks and experiences for our children to bring the learning to life, so if you have any contacts with businesses, authors, poets, illustrators and beyond, we would love to hear from you so we can explore how to use this to enhance the children's learning



Topic 2 – Monday 16th October 2023 – Friday 1st December 2023



Topic 3 – Monday 3rd December – Friday 22nd December 2023

Our World Topics

OUR RELIGIOUS WORLD

OUR BIG QUESTION: WHAT DOES CHRISTMAS LOOK LIKE AROUND THE WORLD

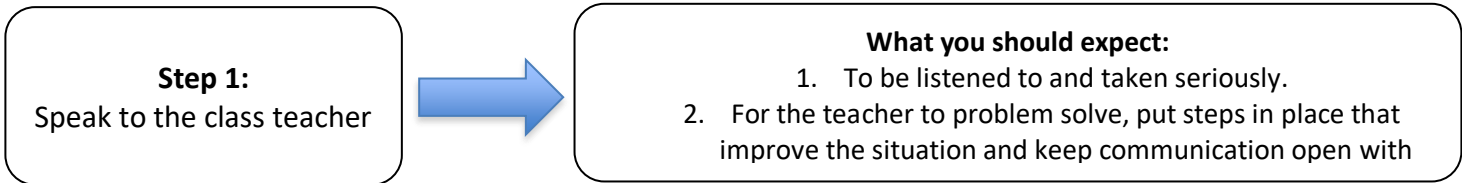
OUR CONTEXTS FOR LEARNING



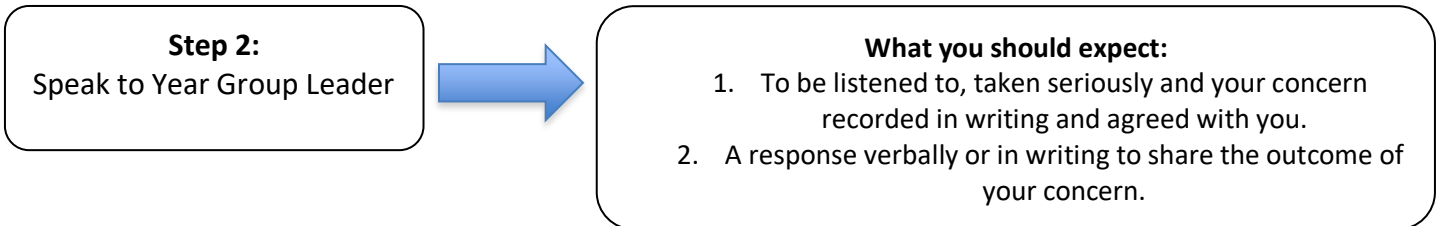


DISSATISFIED WITH SOMETHING? THIS IS WHAT YOU SHOULD DO

Stage 1 - Informal Stage - Come and talk the problem through with us
Most issues can be resolved informally.



If you are not satisfied with the response at Step 1 or it has not solved your concern, move to step 2



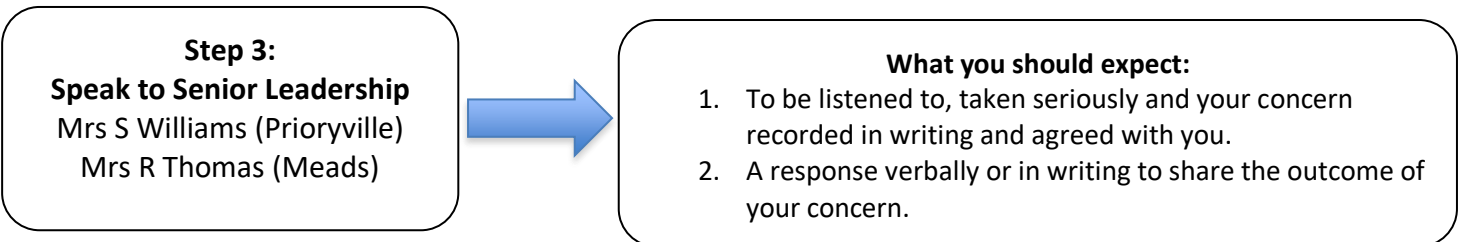
The Meads Site:

Our Year Group Leaders:
Nursery – Mrs Warlow
Reception – Mrs Smart
Year 1 – Mrs Rawlings
Year 2 – Mrs Shaw

The Prioryville Site:

Our Year Group Leaders:
Year 3 – Miss Jenkins
Year 4 – Mrs Davies
Year 5 – Mrs Stewart-Walvin
Year 6 – Mrs Johnson

If you feel still your concern is not being actioned and improving the situation, progress to Step 3.



IF YOU ARE NOT SATISFIED WITH THE OUTCOME – THEN THE PROCEDURE CONTINUES AS FOLLOWS:-

Stage 2 - Headteachers' Investigation

1. Complaint must be in writing
2. Acknowledgement within 3 working days
3. Response within 10 working days (or as practically possible)

Stage 3 - Review by Governing Body – (You must have gone through Stage 1 and 2 before going to 3)

1. Formal complaint in writing to Chair of Governors
2. Meeting with Complaints Committee arranged
3. 10 days to consider all evidence
4. Response from committee within 5 working days.

If the complaint is about the Headteacher, you can raise this directly with them to discuss, however, if you wish to raise a formal complaint you go to Stage 3 directly. You must contact the Chair of Governors. (Mr Adrian Armstrong – ArmstrongA37@hwbcymru.net)

School Dinner Menus

Large Copies can be found on our communication platforms

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
17/04/2023 08/05/2023 05/06/2023 26/06/2023 17/07/2023 18/09/2023 09/10/2023	Beef Burger in a roll Thick cut chips Salsa Tomato Ketchup	Fruity Chicken Curry Rice Peas & Sweetcorn	Roast Chicken with Stuffing Creamed Potatoes Gravy Carrots & broccoli	Pork meatballs in a tomato sauce Pasta Mixed vegetables	Bubble Salmon Thick Cut chips Baked beans
Vegetarian option	Vegetarian Burger in a roll Thick cut chips Salsa Tomato Ketchup	Chickpea and sweet potato curry Rice Peas & Sweetcorn	Glamorgan Slice Creamed potatoes Gravy Carrots & broccoli	Veggie balls in a tomato sauce Pasta Mixed vegetables	Margarita pizza Thick cut chips Baked Beans
Sandwich or Jacket Potato	Cheese Sandwich Vegetable crudities	Jacket potato With cheese, beans or tuna Peas & Sweetcorn	Tuna Sandwich Carrot sticks	Jacket potato With cheese, beans or tuna Mixed Vegetables	Egg Sandwich Carrot sticks
Dessert	Rice Krispie Cake Or Fruit wedges	Lemon feather sponge with Custard or Fruit wedges	Tutti Frutti Ice cream Sundae or Fruit wedges	Fruity Yoghurt Jelly or Fruit wedges	Shortbread Biscuit or Fruit wedges

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
24/04/2023 15/05/2023 12/06/2023 03/07/2023 04/09/2023 25/09/2023 16/10/2023	Cowboy brunch Pork sausage Scrambled egg Potato Waffles Baked Beans	Breaded Chicken Goujons Tomato Spaghetti Sweetcorn	Braised beef in a Yorkshire pudding Creamed Potatoes Gravy Carrots & Peas	Pasta Bolognese Garlic bread Mixed Vegetables	Fish Fingers Thick Cut chips Coleslaw
Vegetarian option	Veggie Cowboy brunch Veggie sausage Scrambled egg Potato Waffles Baked Beans	Vegetable Grill Tomato Spaghetti Sweetcorn	Cauliflower & Broccoli Cheese Creamed potatoes Gravy Carrots & Peas	Vegetable Pasta Bolognese Garlic bread Mixed Vegetables	Margarita pizza Thick cut chips Coleslaw
Sandwich or Jacket Potato	Cheese Sandwich Vegetable crudities	Jacket potato With cheese, beans or tuna Sweetcorn	Tuna Sandwich Carrot sticks	Jacket potato With cheese, beans or tuna Mixed Vegetables Garlic bread	Egg Sandwich Carrot sticks
Dessert	Sticky Pineapple Sponge and Custard or Fruit wedges	Chocolate Brownie Or Fruit wedges	Vanilla Muffin or Fruit wedges	Apple Pie and Ice cream or Fruit wedges	Oaty Biscuit or Fruit wedges

Week 3	Monday	Tuesday	Wednesday	Thursday	Friday
01/05/2023 22/05/2023 19/06/2023 10/07/2023 11/09/2023 02/10/2023 23/10/2023	Beef Grill Creamed Potatoes Baked Beans	Chicken wrap Thick Cut chips Fruity coleslaw	Pork Sausage Creamed Potatoes Gravy Carrots & broccoli	Lasagne Garlic bread Salad	Bubble Salmon Thick Cut chips Baked beans
Vegetarian option	Vegetable Grill Creamed potatoes Baked Beans	Cajun bean wrap Thick cut chips Fruity Coleslaw	Veggie Sausage Creamed potatoes Gravy Carrots & broccoli	Macaroni Cheese Garlic bread Salad	Margarita pizza Thick cut chips Baked beans
Sandwich or Jacket Potato	Cheese Sandwich Vegetable crudities	Jacket potato With cheese, beans or tuna Fruity Coleslaw	Tuna Sandwich Carrot sticks	Jacket potato With cheese, beans or tuna Salad	Egg Sandwich Carrot sticks
Dessert	Peach Melba sponge & custard or Fruit wedges	Flapjack or Fruit wedges	Jelly with mandarins or Fruit wedges	Ice cream with a wafer or Fruit wedges	Chocolate Cookie or Fruit wedges